

Mulholland Middle School
Ms. Martinez – Advisory Class
2017-2018 School Year

Class Overview

Dear MMS Advisory Room #32 Students & Parents/Guardians,

Welcome to the Advisory Class for Room #32 with Ms. Martinez at MMS. I am looking forward to a very successful year with you in advisory, and would like to give you an overview of what will be in store for you this year.

1. Attendance & Class Participation - Students will be expected to attend class, be on time, participate in activities, and bring the appropriate materials (paper, pencil, agenda, etc.) to class. Disruptive or uncooperative behavior will cause low grades in these areas.

2. Homework & Assignment Policy – There will be both in class and take home assignments for advisory, and it will be treated as a regular class. Assignments will include bringing completed agenda books every day for random agenda book checks with a parent signature for the previous week, so that everyone is keeping track of their assignments due. They will also be responsible for returning any class or school tear-offs, as well as their report cards every 5 weeks in a timely manner with parent signature to be graded. Grading will be on a straight percentage scale. All students with 90% of their assignments turned in will receive an “E” in work habits, those students with 70 to 89% of their assignments is will receive a “S” in work habits, and those with 69% and below will earn a “U” in work habits. All class assignments & grades are available for viewing online by using the LAUSD ISIS Family module at family.lausd.net. Please sign up for an account with the school attendance office if you don't have one.

3. In-Class Work – Students will be expected to do the pledge of allegiance each morning & sit quietly and listen to the daily announcements. After which they will use the remaining time in Advisory to do either an in-class assignment if there is one, such as report card reflections on how they can improve & maintain their grades in all their classes at MMS.

4. Behavior – Students will be expected to abide by the class rules which are posted, the MMS/LAUSD school rules & dress code, and the LAUSD Acceptable Use Policy.

5. Breakfast in the Classroom – Students will consume their food and drink in a timely manner, and make sure to clean up after they have finished eating on a daily basis.

Thank you for your cooperation.



Ms. Galene G. Martinez - Technology Teacher, e-mail: gmarti1@lausd.net

Please fill out, sign & return this form to me. If you would like a copy of this for your records, you may download it from my website www.galenegia.net .

I have read and understand the class expectations.

Students Name: _____ Student's Signature _____

Parent or Guardian's Signature _____ Date: _____

Please return to Ms. Martinez no later than Friday, August 18th, 2017 – Thank you.