

**Mulholland Middle School
Instrumental Music Classes**
2019-2020 School Year
Ms. Martinez - Director

Instrument & Materials Check Out Contract

Dear MMS Instrumental Music Students & Parents/Guardians,

Welcome to the Mulholland Middle School Instrumental Music classes! In order to fully succeed in the instrumental music classes, he or she will need to check out an instrument to take home for extra, individual, practice time outside of our regular class time. To do that, you will need to read together, sign, and return the bottom portion of this contract, before being able to check out an instrument. ALL students enrolled in the instrumental music classes will be required to return this contract.

Please follow these tips when taking an instrument home for practice:

1. Never leave the instrument and/or materials unattended - such as on the school yard, in a car, etc. It must stay with you at all times.
2. When the instrument and/or materials are at home, please make sure that it is in a secure place where others can't get to it and possibly harm it.
3. The instrument and/or materials must be returned the following school day, before the start of advisory (no later than 7:54am) - even if you are ill, as other classes will also need the instrument for that day. If you are ill, you must have a family member or other responsible adult check it in for you instead at 7:54am.
4. Should something happen to the instrument, do NOT try to repair it yourself, or have anyone else repair it for you. It must be returned to the teacher for any needed repairs.
5. You and your parents/guardians are responsible for the instrument and/or materials that you check out should it be lost, stolen, or damaged in any way, so please be responsible with the instrument.

Thank you for your cooperation.

Ms. Galene G. Martinez - Instrumental Music Director

Sign, tear off, and return bottom portion

I have read and understand the instrument check out contract, and agree to abide by the rules above.

Students Name: _____ Grade: _____

Instrument: _____ Period: _____

Student's Signature _____ Date: _____

Parent or Guardian's Signature _____ Date: _____

Emergency Telephone Number: (____)____ - _____

Please return to Ms. Martinez no later than Friday, August 23rd, 2019 – Thank you.